

**DESCRIPTION OF SERVICES**

To fairly and equitably assess all property, both taxable and exempt, as mandated by State Ordinance while providing accurate information to customers, other agencies and the general public in a timely and efficient manner.

**OBJECTIVES**

1. Conduct annual assessment of all parcels in County that is equitable, meets requirements for appraising all property at 100 percent of Fair Market Value and mandated by the State.
2. Update and maintain accurate information on all parcels of County property to assist the appraisal process and provide other County offices and the public with timely information.

**BUDGET SUMMARY**

	FY 03 Budget	FY 04 Adopted Plan	FY 04 Adopted
Personnel	\$ 575,362	\$ 600,809	\$ 586,975
Operating	83,276	65,900	61,900
Capital		10,000	10,000
Total	\$ <u>658,638</u>	\$ <u>676,709</u>	\$ <u>658,875</u>

**PERSONNEL**

Full-time Personnel	11	11	11
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**WORKLOAD INDICATORS**

	FY 03 Adopted	FY 04 Adopted Plan	FY 04 Adopted
Parcels Assessed	26,750	27,750	27,750
Property Transfers Updated	4,950	5,500	6,600
New Parcels Subdivided	950	1,000	1,000
Parcels Physically Assessed	7,000	7,500	8,000
Supplements Assessed	1,100	1,200	1,250

**BUDGET COMMENTS**

The major focus of this division is the fair and equitable assessment of all property and the integration of the CAMA (Computer-Assisted Mass Appraisal) system with the tax billing software. This budget provides for a continuation of the existing level of service.